



## CASE STUDY

# MagnaCare Improves Security and Efficiency with Captaris RightFax

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## BACKGROUND

MagnaCare is a family of physician-directed, managed health care organizations offering affordable, cost-effective services in New York and New Jersey. Its innovative programs, service offerings and extensive networks—including more than 50,000 providers—offers exceptional value in health care without sacrificing patient care or satisfaction.

Founded in 1990, MagnaCare has grown rapidly. With 225 employees and over one million customers, it has been recognized as the largest managed care network in the New York metropolitan area.

## THE CHALLENGE

"As a paper-oriented company, faxing is a big issue for MagnaCare," said Meir Weinraub, System Administrator for the managed healthcare provider. Every day, he explained, employees handle hundreds of faxed customer claims, requests and other forms in addition to materials from its network of healthcare providers. These faxes, often urgent or confidential in nature, require secure and fast handling.

Specifically, to meet privacy mandates outlined by the Health Insurance Portability and Accountability Act (HIPPA), MagnaCare needed tight control of its many fax machines. HIPPA guidelines, which outline national standards designed to protect personal health information, include specific requirements for the placement and use of fax machines. For MagnaCare, ensuring this security for stand-alones would have involved relocating several machines, then setting and enforcing strict access policies and procedures across the company. Such efforts had the potential to be costly in time and expense.

Along with security requirements, MagnaCare wanted an improved method for handling its high volume of faxes. "We were managing numerous fax machines across the enterprise," Weinraub said, "but we still had difficulty meeting our hefty fax demand."

The copious faxes also led to laborious methods of distribution. Often 20 or more employees shared a single fax machine. With some of these individuals receiving dozens—even more than 100—faxes per day, it became the task of the mailroom or other employees to spend hours just delivering the pages to their designated recipients. "Otherwise, many employees would end up wearing a path between their desks and the fax machines," Weinraub said.

Overall, with its commitment to patient satisfaction, MagnaCare wanted to ensure security and maintain a fast response time in handling fax communication. "Due to our exceptional service track record and today's high-tech methods, our customers have come to expect quick answers," Weinraub said. "We work to live up to these expectations as well as the high standards we set for ourselves."

## THE SOLUTION

Weinraub reviewed a demonstration of Captaris RightFax, the world's leading enterprise fax and e-document delivery solution. "Seeing the structure and features of RightFax, I was immediately convinced it would meet our needs," he stated. RightFax combines fax, email and Web technologies to provide a one-stop solution. By enabling the electronic ability to send and receive documents from desktop, email and other business applications, RightFax allows organizations to tailor a document delivery environment that fits specific needs.

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More than 130 MagnaCare employees now use the network fax capabilities of RightFax for everyday communication. For instance, incoming faxes to MagnaCare employees—each with an assigned personal fax number—now appear as a message denoted by a fax icon in their Microsoft Outlook Inbox.

"Desktop fax capabilities have been instrumental in helping us meet HIPAA guidelines," Weinraub said. "Faxes are delivered directly to the planned recipient's computer which has built-in security policies, so we avoided the costly process of analyzing and securing all the stand-alone fax machines."

While the centralized process has streamlined security maintenance, it has also improved efficiency. Weinraub estimates employees have cut the amount of time they spend managing faxes by 30 percent; an improvement stemming from several process changes introduced by RightFax. For one, instead of waiting for hand delivery of faxes, recipients may view an urgent fax immediately upon its transmittal. This leads to a cost savings in time and effort, not to mention paper expenses.

Delivery of faxes into the integrated system also eases management, forwarding and storage of faxes in a familiar program. "The system builds in more tracking capabilities to the paper trail," Weinraub said. "We can now view and save messages in an electronic, organized manner, just like email." With this powerful combination, employees—whether on the road for several days or just the commute home—can manage faxes via a mobile phone, laptop or the Internet. MagnaCare employees listen to fax headers on mobile phones (via text-to-speech technology) or forward timely faxes to a hotel fax number or other location—all without requiring the time of a busy office assistant.

Weinraub is glad to have found communication answers in one place. "We wanted a single, dependable vendor that offers solutions for all the pieces," he said. "It ensures compatibility and makes the job of administration easier." He also said the open architecture of Captaris products has allowed MagnaCare to leverage existing IT hardware and software, especially as employees have the capability to fax directly from a variety of business applications. Whether employees are sending information via Microsoft Word, Excel or other programs, they simply enter the recipient's fax number on the RightFax management screen and send the document directly from their computers.

## RESULTS

Installing RightFax has impacted the way MagnaCare employees handle messages. "In fact," Weinraub commented, "More employees are using email—an increase of approximately 35 percent." While some of these employees did not use email before, he explained, once they were set up to email for RightFax integration "They found they enjoyed the increased functionality offered by both technologies."

"RightFax has cut down the amount of labor involved in securing, accessing and managing faxes," Weinraub said. "It has proven itself to be an extremely useful tool for improving our communication with customers."

## FOR MORE INFORMATION

Captaris Business Information Delivery solutions help organizations of all sizes automate the information and document flow throughout the information lifecycle (capture, process, archive, deliver). With a comprehensive suite of software and services, Captaris helps organizations to grow revenues and increase profits while meeting compliance goals. Through a global distribution network of leading enterprise technology partners, Captaris has installed more than 90,000 systems in 95 countries in companies of all sizes, including the entire Fortune 100. For more information, visit [www.captaris.com](http://www.captaris.com) or call 1.800.443.0806.

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