



DATASHEET

Alchemy Web Parts for Microsoft SharePoint Portal Server

Support Compliance and Extend Information Access with Long-term Archival, Search and Retrieval Capabilities

OVERVIEW

Alchemy Web Parts for Microsoft SharePoint Portal Server extend your Microsoft SharePoint investment by adding highly-scalable, simple-to-manage document archiving with document-level security. Alchemy Web Parts enable users to quickly and easily search and retrieve any document regardless of its location, and even provide built-in viewing for hundreds of file types that are not natively supported in SharePoint, such as TIF and PDF.

SharePoint users gain simplified access to secure archives containing scanned images, PDFs, computer reports, CAD files and many other diverse document types. These integrated capabilities help organizations to achieve their goals for information and document access, security, compliance and records management.

Captaris Alchemy Document Management is available wherever you need it—on a desktop, over the Web, or embedded within SharePoint Portal's unified interface. The Alchemy modular system allows organizations to start with a document and records management configuration that solves their business problems today, but provides the flexibility and functionality to grow with their business as needs change.

BENEFITS

Alchemy Web Parts, the Alchemy Document Management product suite and Microsoft SharePoint together provide a complete, easy-to-use, secure and integrated document and records management solution.

Complete Alchemy Web Parts provide just what businesses need to extend their SharePoint environments with archive, search and retrieval functionality within a single-portal user interface. Customers are able to add modules to their basic Alchemy solution as their business needs grow.

Easy to Use Alchemy Web Parts minimize end-user training costs by providing access through a familiar Microsoft user interface combined with the intuitive functionality of Alchemy. End-users are able to easily create document and records archives and quickly search, view and retrieve stored information. Alchemy Web Parts are easy to install and implement within Microsoft SharePoint environments. SharePoint users can also search across multiple archive repositories at once, allowing documents to be located very quickly regardless of when they were originally archived.

Secure Alchemy Web Parts protect valuable business and customer information and ensure that access is granted to only the right people by extending the role and user-based security from Microsoft and providing security at the individual document or record level. Additionally, Alchemy makes supporting regulatory and record-keeping requirements, such as HIPAA and Sarbanes-Oxley, easier with options that enable full-audit trail and retention management capability.

Integrated Alchemy leverages Microsoft's Active Directory, role-based security to protect data from tampering or loss. Alchemy is integrated with Microsoft Office, Exchange, SQL Server and SharePoint technology as well as other third-party technology, allowing customers to leverage existing investments. Additionally, the Alchemy Web Parts allow SharePoint users to access more than 300 file types and information in its native format, directly from a unified interface.



FEATURES OF ALCHEMY WEB PARTS FOR MICROSOFT SHAREPOINT PORTAL

- Securely archive, search, retrieve and view documents and information within SharePoint
- Provides archival of documents via navigation or search
- Retrieval of documents via navigation or search
- Provides a unified viewer for PDF, Images, computer report archiving and more than 300 additional file types

FOR MORE INFORMATION

Captaris Business Information Delivery solutions help organizations automate the information and document flow throughout the information lifecycle (capture, process, manage, deliver). With a comprehensive suite of software and services, Captaris helps organizations to grow revenues and increase profits while meeting compliance goals. Through a global distribution network of leading enterprise technology partners, Captaris has installed more than 90,000 systems in 95 countries in companies of all sizes, including the entire Fortune 100. For more information, visit www.Captaris.com or call 1.800.443.0806.

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