



## DATASHEET

# RightFax Solutions for SAP Applications

## Reduce Costs and Improve Efficiency by Automating Document Delivery from SAP

### OVERVIEW

SAP efficiently manages business processes such as procurement, financials, supply chain, manufacturing, human resources and marketing. All these business areas generate volumes of information—purchase orders, invoices and order acknowledgements to name a few. To fully capitalize on business opportunities, this information must be delivered quickly and reliably to customers, trading partners and suppliers. Market-leading Captaris RightFax solutions address this challenge, turning how you deliver information into a strategic advantage.

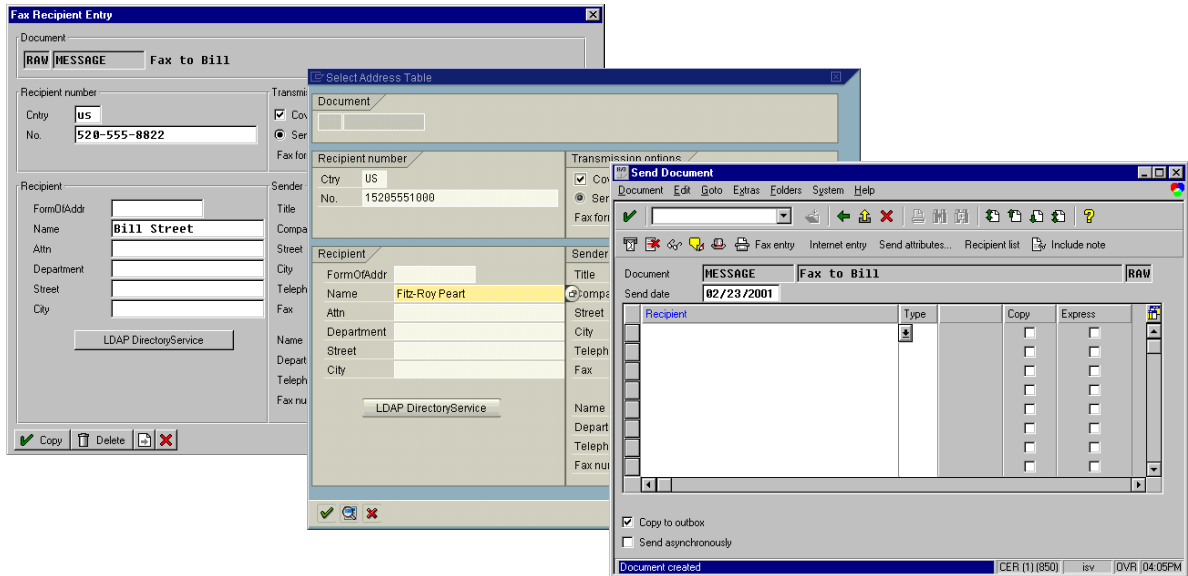
Tested and certified by SAP, RightFax provides a reliable, secure way to automate the exchange of business-critical information from SAP applications. RightFax augments SAP with integrated production fax and electronic document delivery capabilities that enable companies to reduce costs and optimize business performance by efficiently distributing information to customers, suppliers and trading partners.

### AUTOMATED, LOW-COST, TIMELY DISTRIBUTION OF DOCUMENTS GENERATED FROM SAP

RightFax provides robust, flexible production fax and electronic document delivery solutions that integrate with SAP applications to deliver business information via fax, email, certified email, encrypted Portable Document Format (PDF) and Short Messaging Services (SMS). The advantages include:

- **Quick Return on Investment (ROI)** Reduce document delivery costs up to 90 percent by eliminating the preprinted forms, postage, labor and equipment costs associated with manual document delivery processing. In fact, RightFax typically pays for itself within a few short months.
- **Accelerated business cycle** Enable quick action on information by providing real-time information delivery, improving response times and accelerating revenue generation.
- **Improved efficiency and streamlined business processes** Extend your existing SAP environment with production fax and electronic document delivery capabilities and eliminate error prone, time-consuming, repetitive manual routines that poorly allocate system resources.
- **Secure document delivery** Ensure important communications reach their intended recipient with notifications as well as with authenticated and certified delivery.
- **Reduced installation time and cost** Set-up and configure your RightFax solution via SAPconnect, SAPscript or SAP SmartForms using flexible, easy-to-use technologies such as the RightFax wizard-based integration tool to decrease implementation time and expense.
- **Reliability and disaster recovery** Take advantage of comprehensive backup, fault tolerance and archiving capabilities for reliable disaster recovery.
- **Certified, proven integration** Employ the proven leader in electronic fax and document delivery for SAP.

## SENDING A PURCHASE ORDER FROM SAP WITH RIGHTFAX



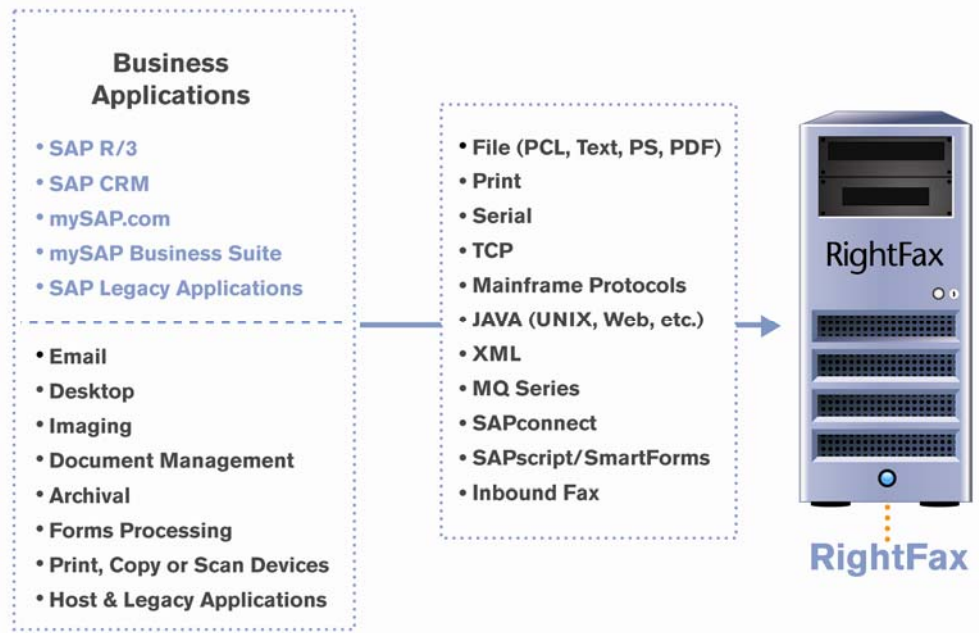
## FEATURES

- SAP certified integrations
- Supports SAP R/3 and mySAP Business Suite applications
- Integrates with SAP via SAPconnect, SAPscript or SAP SmartForms
- Creates, sends and receives faxes from SAPoffice
- Easily manages and electronically distributes large batches of SAP-based documents
- Immediate or scheduled delivery
- Uses automatic coversheet features of SAP and RightFax
- Sends native documents
- Integrates with any SMTP-based email
- Fax, email or Internet delivery options
- Wizard-based integration utility
- GUI-driven, intelligent data recognition tools map and convert data into customized electronic documents
- Flexible integration and data recognition technologies including RightFax FCL, XML and Java
- Electronic forms creation and overlay
- Receives status notifications within SAPoffice
- Document-based host notifications
- Intelligent forms creation tools
- Multiple priority levels for fax scheduling
- Load-balancing
- Intelligent Least-cost Routing™
- Advanced administration and management tools
- Compatible with Microsoft Clustering environment

## HOW IT WORKS

RightFax utilizes a four-phase workflow process that captures information from SAP, renders it an electronic image, distributes the information via fax, email or the Internet and creates customized reporting.

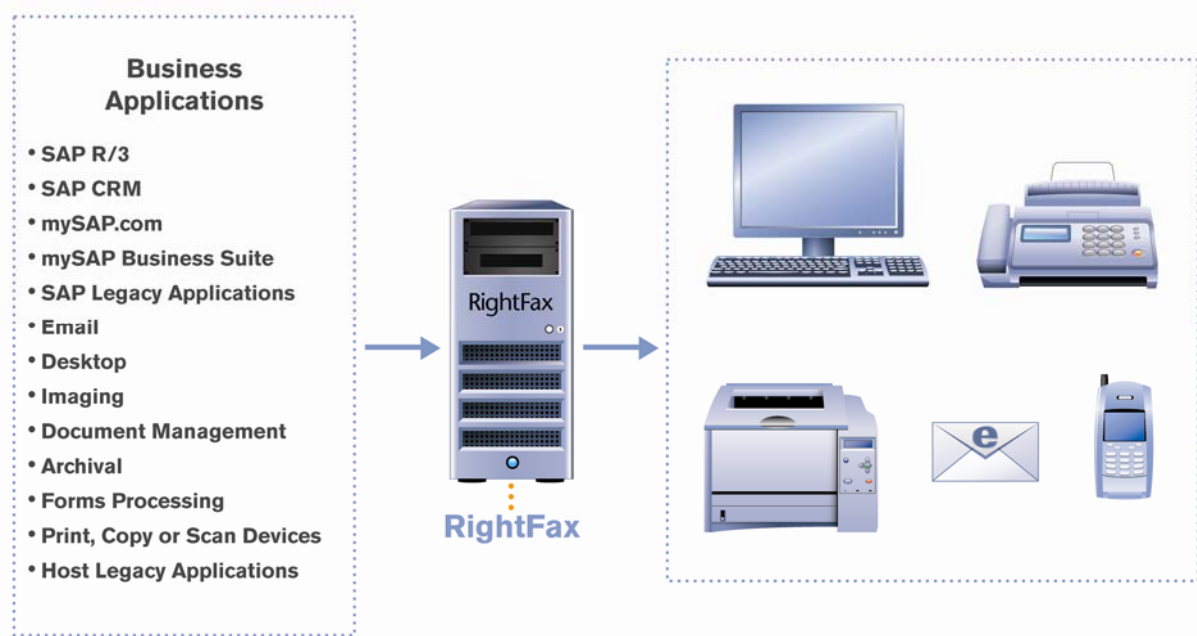
**PHASE 1. DATA CAPTURE:** RightFax receives input from SAP in a variety of formats.



**PHASE 2. INFORMATION ASSEMBLY:** Using one of the various information assembly methods available, information from SAP is rendered an electronic image.



**PHASE 3. INFORMATION DISTRIBUTION:** Information is delivered to the recipient. A variety of methods can be used to deliver documents depending on the RightFax package, including fax, email and delivery over the Internet.



**PHASE 4. REPORTING:** Notifications of delivery for reporting and audit trail are sent to the host or end-user. Different levels of notification are available depending on the RightFax package.



### RIGHTFAX SOLUTIONS FOR SAP

RightFax provides the most comprehensive electronic fax and document delivery solutions available to streamline workflow, automate business processes and reduce overall information delivery costs. No matter what version of SAP your organization is running—whether you require simple faxing from one SAP application, or a complete electronic fax and document delivery system from multiple SAP applications for your enterprise—Captaris has a RightFax solution to fit your unique document delivery needs.

### RIGHTFAX OFFERINGS FOR SAP

- RightFax Enterprise Integration
- RightFax Business Integration
- RightFax Connector for SAP R/3

## CAPTARIS AND SAP PARTNERSHIP

As the industry leader and recognized innovator, Captaris has been providing proven, certified and reliable electronic fax and document delivery capabilities for SAP users since 1994 and is an SAP Software Partner. The extensive and longstanding collaboration, testing and integration between the two companies ensure that RightFax implementations are sound investments today and tomorrow.

## ABOUT RIGHTFAX

RightFax is the proven leader in electronic fax and document delivery solutions for SAP. With SAP tested and certified integrations, RightFax helps companies reduce costs, improve efficiency and streamline business processes by automating the flow of information and document delivery from SAP applications.

RightFax delivers the most interoperable, flexible and trusted solutions for automating business information delivery from front-office and back-office applications. Certified integrations and longstanding partnerships with industry-leading software and hardware vendors, such as SAP, Canon, FileNet, Hewlett-Packard, IBM, Microsoft, Siebel, Sharp and Xerox, make RightFax the solution of choice for enterprise fax and electronic document delivery with companies of all sizes across the globe.

## FOR MORE INFORMATION

Captaris Business Information Delivery solutions help organizations automate the information and document flow throughout the information lifecycle (capture, process, manage, deliver). With a comprehensive suite of software and services, Captaris helps organizations to grow revenues and increase profits while meeting compliance goals. Through a global distribution network of leading enterprise technology partners, Captaris has installed more than 90,000 systems in 95 countries in companies of all sizes, including the entire Fortune 100. For more information, visit [www.Captaris.com](http://www.Captaris.com) or call 1.800.443.0806.

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